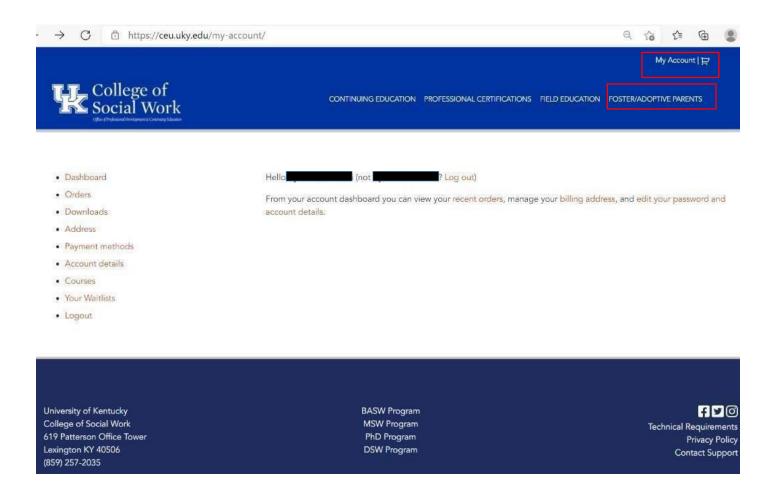
Registering for the M.C. Annual:

This is your Account Dashboard. You can always get back here by clicking "My Account" in the top right.

You need to be logged in. If you are not, login from here (<u>link</u>). If you do not have an account, please create account here (<u>link</u>).



Click on "FOSTER ADOPTIVE PARENTS" at the top right to view upcoming Medically Complex Annual Training events.

Click on "Medically Complex Training Program", as seen below.



CONTINUING PROFESSIONAL DSW

FIELD EDUCATION CERTIFICATIONS SHOWCASE EDUCATION PARENTS

FOSTER/ADOPTIVE KINSHIP

Kentucky Foster/Adoptive Parent Support And Training







DON'T HAVE AN ACCOUNT? CREATE ONE NOW!

This is the Medically Complex Annual Conference Registration page.

To begin registering for the M.C. Annual, Choose the Topics That are Most Relevant To The Needs Of The Child In Your Care form the filter on the left of the page.

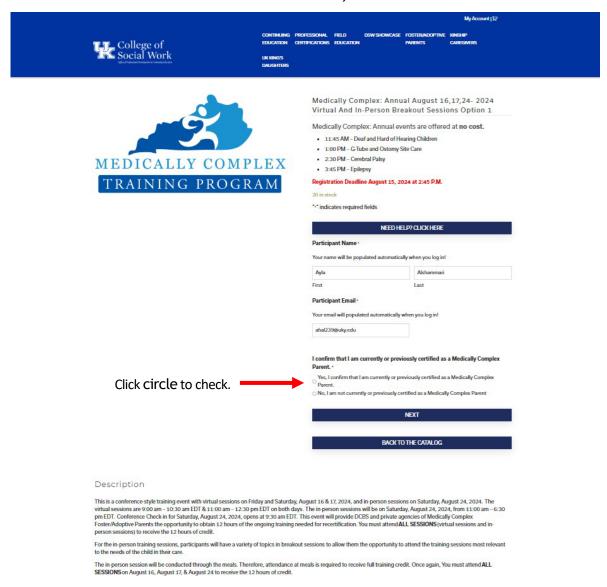
There are six training combos to choose from. Please choose only one option.

To see the combo of trainings each represents, click on the "VIEW" button underneath each



This is the registration page for the four Zoom trainings on Friday and Saturday August 8 and August 9 and for the in-person session on Saturday August 16. This registration page will also record your lodging request for the in-person session on Saturday.

If you are logged in, your name and email will be automatically listed on the page. (Be sure to log in first before registering for the event!)



Next, click the first circle underneath the email text box to confirm you are a Medically Complex Parent.

NOTE: Do **not** sign up for this event if you are not already a certified Medically Complex Parent.

(If you would like to become a Medically Complex Parent, contact your worker about the initial training.)

The second page of the registration form requires you to indicate whether you are a DCBS or PCP foster parent, your participation type, and your Supervisor's or Case Manager's name and email address.



	NEXT
PRE	evious
○ No ○ Yes	
Would like to reserve a hotel room for	Saturday, March 16, 2024?
1 1	
If you have dietary restrictions, please restrictions, please type "N/A" or "Non	
What is your County • Select County •	Region
	Address
Supervisor or Case Manager Name	Supervisor or Case Manager Email
○ Coordinator	
○ L&D Facilitator ○ Speaker	
O Participant	
Participant Type •	
OPCP / Private Agency	
ODCBS / the state	
Are you a Foster Parent through DCBS agency?	6 / the state or through a PCP / private
"," indicates required fields	
20 in stock	
Registration Deadline August 15, 2024	4 at 2:45 P.M.
2:30 PM - Cerebral Palsy3:45 PM - Epilepsy	
1:00 PM - G-Tube and Ostomy Site	
 11:45 AM - Deaf and Hard of Heari 	ing Children
Medically Complex: Annual ever	

Lastly, you must provide your **County** and **any potential dietary restrictions you have**.

(NOTE: If you would like more information over the event, scroll down more to see the event's Long Description.)

This is the third page of the registration form.

confirm whether you would like to reserve a hotel room on Saturday, August 16th for the in-person sessions.

(If "Yes" and you are a PCP Foster Parent, you will be charged \$185 for your room.)

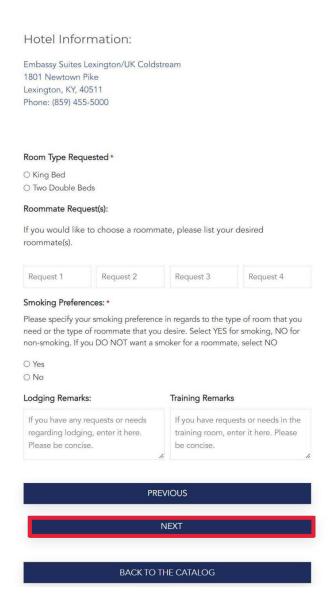
When complete, push "NEXT".

If you chose "Yes" to reserving a hotel room for Saturday,

August 16th, you will be taken to the registration form's fourth
page.

Here, the information for the hotel the event is taking place at will be listed.

There are also questions asking for your room type preference, any roommate requests, your smoking preferences, and any requests or needs you may possess for either the hotel lodging or the breakout session trainings.



When complete, push "NEXT".

This will take you to the final page of the registration form. To complete your registration, click on the "Register" button.



If successful, your page will refresh with a notification bar alerting you that the event has been "added to your cart".

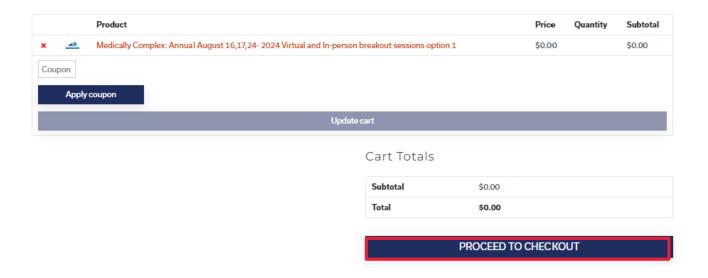


Now, you may click on View Cart to check out.

This is the checkout screen.

Make sure the "Product" bar accurately reflects the event and quantity you wish to sign up for. it should be only one item in your cart before you checkout.

(If there are 2 parents, you each will need to complete this process on separate LMS accounts.)



After reviewing your purchase and confirming its accuracy, click "PROCEED TO CHECKOUT" to input your billing information.

This is the Billing Details screen.

Input your First and Last Name alongside your email address.

(Note: If you are signing up as a Foster Parent through a Private Agency, this screen will also have the option to input your credit/debit card information.)

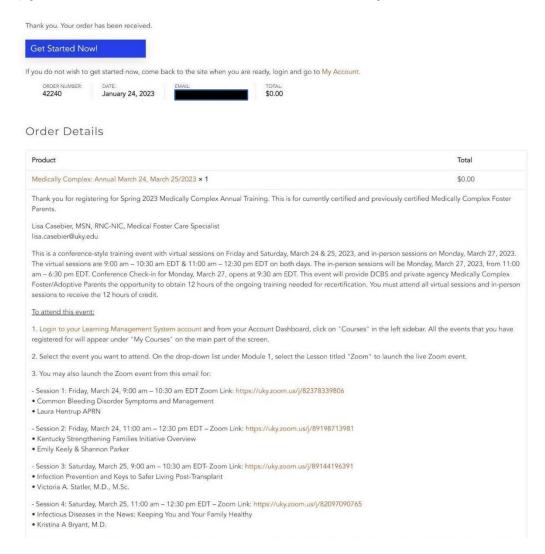
First name *	Last name *	
Email address *		
ahal239@uky.edu		
Your Order		
Product		Subtotal
Medically Complex: Annual Aug	ust 16,17,24- 2024 Virtual and In-person breakout sessions option 5 × 1	\$0.00
Subtotal		\$0.00
Total		\$0.00
Your personal data will be used	to process your order, support your experience throughout this website, and for other purposes de	scribed in our privacy policy.

Finally, after inputting your Billing Details, click the "Place order" button to officially register for the event.

Congratulations! You are now signed up for the Medically Complex: Annual event!

This is your order confirmation screen detailing your order number, the date of order, your chosen email, the total, and the event you registered for.

A copy of this information will also be sent to your email as well.



Within the Order Details is a thorough list of information about the event, including links to join the Zoom sessions and information on the in-person training sessions.

Participating in the Virtual Sessions

If you click on "Get Started Now!", or if you log into your account, you'll see the event on your "Courses" page.

Click the arrow by the event title to see its details. The "Modules" are instructions and the "Lessons" are links.



CONTINUING PROFESSIONAL DSW EDUCATION CERTIFICATIONS SHOWCASE EDUCATION PARENTS

FIELD

FOSTER/ADOPTIVE KINSHIP **CAREGIVERS**

My Account

- Dashboard
- Orders
- Downloads
- Address
- Payment methods
- Account details



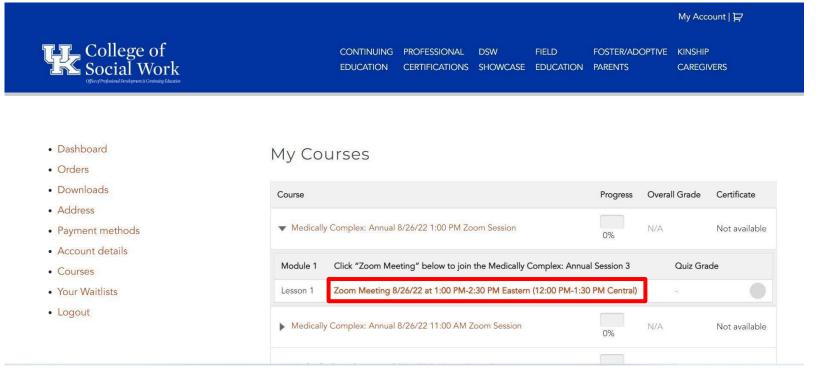
- Your Waitlists
- Logout

My Courses

Course	Progress	Overall Grade	Certificate
Medically Complex: Annual 8/26/22 1:00 PM Zoom Session	0%	N/A	Not available
▶ Medically Complex: Annual 8/26/22 11:00 AM Zoom Session	0%	N/A	Not available
▶ Medically Complex: Annual 8/26/22 9:00 AM Zoom Session	0%	N/A	Not available
▶ Medically Complex: Annual 8/27/22 11:00 AM-8:00 PM In-Person Sessions	0%	N/A	Not available

Clicking the arrow reveals the Course's Modules and Lessons.

To join the Zoom meeting, click the text of its Lesson, as indicated by the red box.



This takes you to the Module Page, where the Zoom Meeting's information and link will be provided.

To Join the Zoom Meeting, simply click the red link provided on this page.

College of Social Work

CONTINUING PROFESSIONAL CERTIFICATIONS SHOWCASE EDUCATION PARENTS

FIELD

FOSTER/ADOPTIVE KINSHIP

CAREGIVERS

My Account | 😭

Technical Help with This Lesson

Zoom Meeting 8/26/22 At 1:00 PM-2:30 PM Eastern (12:00 PM-1:30 PM Central)

Zoom Link: Https://Uky.Zoom.Us/J/83056801418

Have you completed this unit? Then mark this unit as completed.

Mark as Completed

After concluding the Zoom meeting, be sure to return to this page and click the "Mark as Completed" button to signify your participation in the unit.

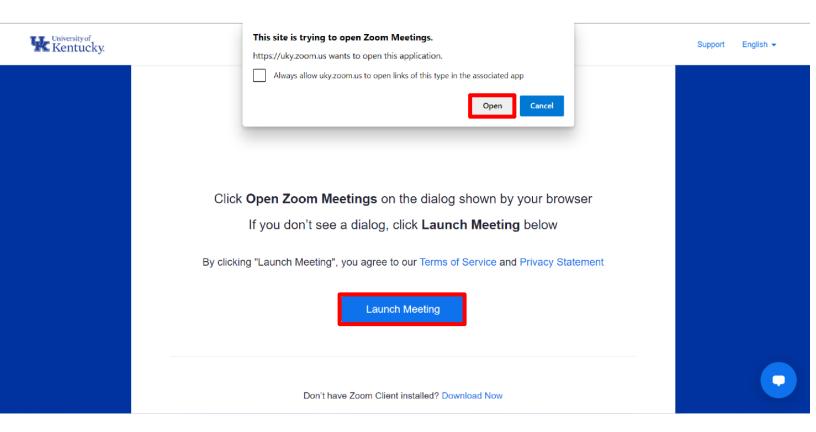
By clicking on the Zoom link, the Launch Meeting page will open.

Here, you have two options to open the Zoom Meeting:

You can either press "Open" on the pop-up box at the top of the screen,

Or you can push the "Launch Meeting" button.

(Note: If you do not have Zoom installed beforehand, you must download it first before you are able to join the Meeting.)



Questions:

Email lmshelp@uky.edu or dave.giannini@uky.edu!

We will be happy to help you!!