

A Step-by-Step Guide for Registering for and Accessing the KIN-VIP Zoom Meetings

KIN-VIP is an innovative and support group program designed to build community among kinship and relative caregivers across the Commonwealth.

Using virtual platforms facilitated by group leaders who have lived kinship caregiving experiences themselves, KIN-VIP offers a caregivers a safe, accessible environment to seek relevant information and support specific to the relative and fictive-kin caregiving experience.

This tutorial will discuss how to create a UK CoSW LMS account (page 1) and how to access and register for a KIN-VIP Zoom Meeting (page 6).

How to Create a UK CoSW LMS Account

Step 1: Visit the U.K. College of Social Work's Office of Professional Development & Continuing Education homepage at <https://ceu.uky.edu>.

The image shows the homepage of the UK College of Social Work's Office of Professional Development & Continuing Education. The header is dark blue with the UK College of Social Work logo on the left and navigation links on the right: CONTINUING EDUCATION, PROFESSIONAL CERTIFICATIONS, DSW SHOWCASE, FIELD EDUCATION, FOSTER/ADOPTIVE PARENTS, and KINSHIP CAREGIVERS. A 'Login / Register' link is also present. The main banner features a woman smiling at a computer with the text 'DISCOVER WHAT'S POSSIBLE AT UK College of Social Work'. Below the banner is a 'COURSE CATEGORIES' section with four tiles: 'Continuing Education' (ACCESS COURSE CATALOGUE), 'Kinship/Fictive-Kin Caregivers' (ACCESS CAREGIVER SERVICES HERE), 'Field Education' (ACCESS FIELD DATABASE), and 'Foster/Adoption Training & Support' (FIND TRAINING & SUPPORT OPTIONS).

Step 2: Access the Login/Register page by clicking on the “Login/Register” link at the top-right of the page.

The screenshot shows the homepage of the UK College of Social Work. At the top left is the logo for the UK College of Social Work, with the tagline "Office of Professional Development & Continuing Education". To the right of the logo is a navigation menu with the following items: CONTINUING EDUCATION, PROFESSIONAL CERTIFICATIONS, DSW SHOWCASE, FIELD EDUCATION, FOSTER/ADOPTIVE PARENTS, and KINSHIP CAREGIVERS. In the top right corner, there is a "Login / Register" link with a small icon of a document with a checkmark.

The main banner features a photograph of a young woman with braids smiling at a laptop. Overlaid on the image is the text "DISCOVER WHAT'S POSSIBLE AT UK College of Social Work". The word "POSSIBLE" is written vertically in large, white, bold letters, with "AT UK" and "College of Social Work" to its right. The word "DISCOVER" is written horizontally above "WHAT'S".

Below the banner is a section titled "COURSE CATEGORIES" in white text on a dark blue background. This section contains four cards, each with a photograph and a call to action:

- Continuing Education:** A man in an orange shirt working on a laptop. Call to action: "ACCESS COURSE CATALOGUE".
- Kinship/Fictive-Kin Caregivers:** A family of four (two women, a man, and a child) smiling. Call to action: "ACCESS CAREGIVER SERVICES HERE".
- Field Education:** A group of people in a meeting room looking at a laptop. Call to action: "ACCESS FIELD DATABASE".
- Foster/Adoption Training & Support:** A family of four (two women, a man, and a child) smiling. Call to action: "FIND TRAINING & SUPPORT OPTIONS".

Step 3: Click on the “[click here](#)” link to access the UK CoSW LMS Registration page.

Already have an account? [Login here](#)

To create an account please [click here.](#)

If you are seeking Continuing Education courses, [follow this step-by-step guide](#) to create an account and register for courses.

University of Kentucky
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BASW Program
MSW Program
PhD Program
DSW Program



Technical Requirements
Privacy Policy
Contact Support

Step 4: Complete the form. Click on the dark blue **"SUBMIT"** when you've filled out all the necessary *'d information.

UK CoSW LMS Registration

Welcome to this registration page. This is a two step process. After submitting this form, an "Activation" email will be sent to the email address you enter. You must click on the Activation Link contained within the email to complete your registration.

Name *

First Last

Username *

Email *

Enter Email Confirm Email

Phone

Password *

Please Note: STRONG passwords are required. To make your password strong, use at least 12 Characters/Symbols, upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ &).

Enter Password Confirm Password

Strength indicator

Which type of registration would you like? *

Please Note: All Courses are available regardless of your registration type.

- Continuing Education (CEU)
- Foster/Adoptive
- Kinship/Fictive-Kin Caregivers
- Student

SUBMIT

Step 5: Check your chosen email address for the activation link and click on it.

Registration Confirmation

Thank You For Your Account Registration.

We Will Send You An Email With A Link To Follow To Activate Your Account.

If you do not see your activation email, please look in your Spam, Other, Junk, or Trash folder.

If you do not receive the activation email within one hour, please email your user name to lmshelp@uky.edu with the subject Account Registration Trouble.

[Edit](#)

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BASW Program
MSW Program
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Accessing & Registering for KIN-VIP Zoom Meetings

Step 1: Visit the U.K. College of Social Work's Office of Professional Development & Continuing Education homepage at <https://ceu.uky.edu>.

The image shows a screenshot of the UK College of Social Work website homepage. At the top, there is a navigation menu with the following items: CONTINUING EDUCATION, PROFESSIONAL CERTIFICATIONS, DSW SHOWCASE, FIELD EDUCATION, FOSTER/ADOPTIVE PARENTS, and KINSHIP CAREGIVERS. Below the navigation is a large banner featuring a woman smiling at a laptop. The banner contains the text "DISCOVER WHAT'S POSSIBLE at UK College of Social Work". Below the banner is a section titled "COURSE CATEGORIES" with four sub-sections: "Continuing Education" (ACCESS COURSE CATALOGUE), "Kinship/Fictive-Kin Caregivers" (ACCESS CAREGIVER SERVICES HERE), "Field Education" (ACCESS FIELD DATABASE), and "Foster/Adoption Training & Support" (FIND TRAINING & SUPPORT OPTIONS).

UK College of Social Work
Office of Professional Development & Continuing Education

CONTINUING EDUCATION PROFESSIONAL CERTIFICATIONS DSW SHOWCASE FIELD EDUCATION FOSTER/ADOPTIVE PARENTS KINSHIP CAREGIVERS

DISCOVER WHAT'S POSSIBLE at UK College of Social Work

Edit

COURSE CATEGORIES

- Continuing Education**
ACCESS COURSE CATALOGUE
- Kinship/Fictive-Kin Caregivers**
ACCESS CAREGIVER SERVICES HERE
- Field Education**
ACCESS FIELD DATABASE
- Foster/Adoption Training & Support**
FIND TRAINING & SUPPORT OPTIONS

Step 2: Access the Kinship/Fictive-Kin Caregivers page by clicking on either the “**KINSHIP CAREGIVERS**” tab at the top-right of the page, or by clicking on the “Kinship/Fictive-Kin Caregivers” Course Category box at the bottom of the page.

The screenshot displays the website's header and a main content area. The header is dark blue with the University of Kentucky logo and 'College of Social Work' on the left. On the right, there are navigation tabs: CONTINUING EDUCATION, PROFESSIONAL CERTIFICATIONS, DSW SHOWCASE, FIELD EDUCATION, FOSTER/ADOPTIVE PARENTS, and KINSHIP CAREGIVERS (highlighted with a red box). Below the header is a large banner with a woman working at a computer. The banner contains the text 'DISCOVER WHAT'S POSSIBLE AT THE UNIVERSITY OF KENTUCKY at UK College of Social Work'. Below the banner is a section titled 'COURSE CATEGORIES' with four boxes: 'Continuing Education' (ACCESS COURSE CATALOGUE), 'Kinship/Fictive-Kin Caregivers' (ACCESS CAREGIVER SERVICES HERE, highlighted with a red box), 'Field Education' (ACCESS FIELD DATABASE), and 'Foster/Adoption Training & Support' (FIND TRAINING & SUPPORT OPTIONS). The footer includes 'University of Kentucky', 'BASW Program', and social media icons for Facebook, Twitter, and Instagram.

Step 3: From the Kinship/Fictive-Kin Caregivers page, click on the “**Register for Support Group**” box at the middle of the screen to visit the KIN-VIP Support Group page.

Kinship/Fictive-Kin Caregivers



Step 4: This is the KIN-VIP page. Once you find a KIN-VIP support group that you would like to participate in, click on that support group's "VIEW" button directly underneath it.

THE KIN - VIRTUAL INTERACTION PROGRAM

Need help registering for a Group? [Click here](#)

Looking for the zoom link for your group? [Click here](#)

KIN-VIP is an innovative and support group program designed to build community among kinship and relative caregivers across the Commonwealth. Using virtual platforms facilitated by group leaders who have lived kinship caregiving experiences themselves, KIN-VIP offers a caregivers a safe, accessible environment to seek relevant information and support specific to the relative and fictive-kin caregiving experience.



Merlin Jones Smalley's Kinship Group (6/13/23)

\$0.00

VIEW



Caring For Kinship Teens with Judy Russell (6/15/23)

\$0.00

VIEW



Arion Jett Seals' Kinship Group (6/19/23)

\$0.00

VIEW



Merlin Jones Smalley's Kinship Group (6/27/23)

\$0.00

VIEW



Arion Jett Seals' Kinship Group (7/3/23)

\$0.00

VIEW



Caring For Kinship Teens with Judy Russell (7/6/23)

\$0.00

VIEW



Merlin Jones Smalley's Kinship Group (7/11/23)

\$0.00

VIEW



Mary Jo Dendy's Kinship Group (7/13/23)

\$0.00

VIEW

Step 5: You are now at the selected KIN-VIP support group’s product page. This page will detail what the support group entails. To register for the support group, click on the dark-blue “**Register**” button.



Merlin Jones Smalley’s Kinship Group (6/13/23)

\$0.00

KIN VIP Support Groups are offered at **no cost**.

June 13, 2023

5:30 pm – 6:30 pm Eastern Time Zone

Merlin Jones-Smalley

KINmerlinjonessmalley@gmail.com

22 in stock

[Register](#)

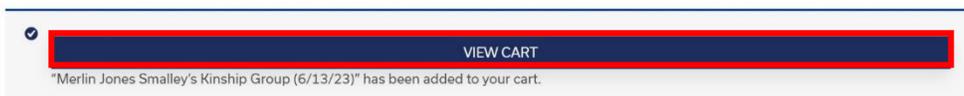
[BACK TO THE CATALOG](#)

Description

This group will focus on the day to day issues involving relative and fictive kin care and will be a place where each member can find support, resources, ideas, and a place to belong as a Relative or Fictive Kin provider. This Group meeting will be welcoming guest speakers and discussing kinship group meetings.

Step 6: Clicking the “Register” button will refresh the page and activate a notification that the support group has been added to your cart.

To complete registering for the support group, you can either click on the shopping cart at the top-right of the page, or you can click one of the two dark-blue “**VIEW CART**” buttons. One is placed within the notification and one has replaced the original “Register” button.



Merlin Jones Smalley's Kinship Group (6/13/23)

\$0.00

KIN VIP Support Groups are offered at **no cost**.

June 13, 2023

5:30 pm – 6:30 pm Eastern Time Zone

Merlin Jones-Smalley

KINmerlinjonesmalley@gmail.com



Description

This group will focus on the day to day issues involving relative and fictive kin care and will be a place where each member can find support, resources, ideas, and a place to belong as a Relative or Fictive Kin provider. This Group meeting will be welcoming guest speakers and discussing kinship group meetings.

Step 7: You are now at the Shopping Cart page. This page shows all the products you have added to your cart for purchase.

If the title of the product matches the title of the support group you wish to register for, click on the dark-blue **“PROCEED TO CHECKOUT”** button.

[If the product title does not match the course you wish to register for, simply click on the red “x” to the left of it to remove it from your shopping cart.]



Product	Price	Quantity	Subtotal
  Merlin Jones Smalley's Kinship Group (6/13/23)	\$0.00		\$0.00

Coupon

Cart Totals

Subtotal	\$0.00
Total	\$0.00

Step 8: You are now at the Checkout page. This page will list your billing details alongside the support group you are purchasing.

If the information on this page is correct, you may register for the support group by clicking on the dark-blue “Place order” button at the bottom of the page.

Billing Details

First name *

Last name *

Email address *

Your Order

Product	Subtotal
Merlin Jones Smalley's Kinship Group (6/13/23) × 1	\$0.00
Subtotal	\$0.00
Total	\$0.00

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our privacy policy.

Place order

Step 9: You are now at the Order Details page. This page will confirm that your order has been received and provide details to the support group in question.

To access the support group, click on the blue **“Get Started Now!”** button at the top of the page.

*[If you wish to retrieve the training at a later date, you can also access it by clicking on **“My Account”** on the top-right and accessing the “Courses” link listed on the left of the account dashboard screen.]*



Thank you. Your order has been received.

Get Started Now!

If you do not wish to get started now, come back to the site when you are ready, login and go to [My Account](#).

ORDER NUMBER: 49748	DATE: June 12, 2023	EMAIL: marshall.dees@uky.edu	TOTAL: \$0.00
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Order Details

Product	Total
Merlin Jones Smalley's Kinship Group (6/13/23) × 1	\$0.00
Thank you for registering for the KIN VIP Support Group event: June 13, 2023 5:30 pm – 6:30 pm Eastern Time Zone Merlin Jones-Smalley, Facilitator KINmerlinjonesmalley@gmail.com <u>To attend this group each week:</u> View step-by-step instructions with screen shots by clicking here to view in a PDF file . 1. Login to your account and click on "Courses" in the left sidebar. All the events that you have registered for will appear under "My Courses" on the main part of the screen. 2. Select the event you want to attend. On the drop-down list under Module 1, select the Lesson titled "Download Participant Handouts." This will allow you to view and/or print a Microsoft Word document of the Confidentiality Pledge and Enhancing the KIN VIP Experience handout(s) for the event. 3. Under Module 2, select the Lesson titled "Zoom Meeting" to launch the live Zoom event. 4. When prompted, enter the full names of the participants. If two of you in one household are sharing a screen, please enter both names. 5. Also, enter the meeting password: 208855 Please Note: If you have any questions about this event, please email sheila.rentfrow@uky.edu or KINmaryjodendy@gmail.com or call 859-257-4785.	
Subtotal:	\$0.00
Total:	\$0.00

Step 10: This will take you to the “My Courses” page of your account.

Listed below “Course” should be the course titles you registered for in alphabetical order.

To begin the course, click on its title.



- Dashboard
- Orders
- Downloads
- Address
- Payment methods
- Account details
- Courses
- Print Courses
- Archived Courses
- Print Archived Courses
- Your Waitlists
- Logout

My Courses

Course	Progress	Overall Grade	Certificate	Archive
▶ Merlin Jones Smalley's Kinship Group (6/13/23)	0%	N/A	Not available	Archive

Step 11: This will open up that course's modules. This example course has three modules: the Participant Handouts, the Zoom Meeting's link, and the Feedback Form.

The appropriate order of completion for each training will be numerically from 1 onwards. To begin the training, click on the title of Module 1's Lesson 1.

The screenshot shows the LMS interface for the University of Kentucky College of Social Work. The top navigation bar includes the college logo and various program categories. A sidebar on the left lists navigation options. The main content area, titled 'My Courses', displays a table of course details and modules. The first course, 'Merlin Jones Smalley's Kinship Group (6/13/23)', is expanded to show its modules. The first module, 'Download Participant Handouts', contains a lesson titled 'KIN VIP Support Group Handouts', which is highlighted with a red border. The second module, 'Click "Zoom Meeting" below to join the KIN-VIP Support Group', contains a lesson titled 'Zoom Meeting 6/13/23 at 5:30 PM EST'. The third module, 'Click below to complete the feedback form', contains a lesson titled 'Merlin Jones Smalley's Kinship Group (6/13/23)'. The table columns are Course, Progress, Overall Grade, Certificate, and Archive.

Course	Progress	Overall Grade	Certificate	Archive
Merlin Jones Smalley's Kinship Group (6/13/23)	0%	N/A	Not available	Archive
Module 1	Download Participant Handouts		Quiz Grade	
Lesson 1	KIN VIP Support Group Handouts		-	●
Module 2	Click "Zoom Meeting" below to join the KIN-VIP Support Group		Quiz Grade	
Lesson 1	Zoom Meeting 6/13/23 at 5:30 PM EST		-	●
Module 3	Click below to complete the feedback form		Quiz Grade	
Lesson 1	Merlin Jones Smalley's Kinship Group (6/13/23)		-	●

Step 12: This is the KIN-VIP support groups' Participant Handouts page.

Here, you will download the supporting documents to the support group by clicking on each document's red title link or black "Download" button.

After successfully downloading the module's documents, click the green "Mark as Completed" button to mark the unit as complete.

my account | 4

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CONTINUING EDUCATION | PROFESSIONAL CERTIFICATIONS | DSW SHOWCASE | FIELD EDUCATION | FOSTER/ADOPTIVE PARENTS | KINSHIP CAREGIVERS

[Technical Help with This Lesson](#)

KIN VIP Support Group Handouts

[KIN-VIP Confidentiality Pledge](#) [Download](#)

[KIN VIP Virtual Meetings_Enhancing the Experience](#) [Download](#)

Have you completed this unit? Then mark this unit as completed. [Mark as Completed](#)

[Next Lesson >](#)

Step 13: This will take you to the second unit: the support group’s Zoom link.

From here, you can access the support group’s Zoom meeting by clicking on the Zoom meeting’s link in red, or by inputting its Passcode and Meeting ID into the Zoom app.

Merlin Jones Smalley’s Kinship Group Zoom Meeting

June 13, 2023, 05:30 PM Eastern Time (the US and Canada)

Join Zoom Meeting: <https://us02web.zoom.us/j/88504363182?pwd=V2NlakZ0cCtSTWpkeXpnMHJ4NnpxQT09>

Passcode: 208855

Meeting ID: 885 0436 3182

Have you completed this unit? Then mark this unit as completed.

Mark as Completed

« Previous Lesson

Next Lesson »

Once you have completed the KIN-VIP support group at its designated date and time, you can click on the green “Mark as Completed” button to proceed.

Step 14: Finally, this will take you to the KIN-VIP’s Feedback Form. Please provide your honest opinion on the training module and its content before clicking the green **“Mark as Completed”** button on the very bottom-right.

KIN-VIP Support Group Feedback
 Please help us improve our KIN-VIP Support Group by answering some questions below. Please honor with your honest opinion, whether they are a positive or negative. Please report it to us if you have.

FACILITATOR FEEDBACK:

THE FACILITATOR WAS KNOWLEDGEABLE ABOUT RELATIVE AND FICTIVE KIN ISSUES.

Strongly disagree Disagree Neutral Agree Strongly agree

Save

Create a new item

Client Location

Set up multi-select

Strongly disagree Disagree Neutral Agree Strongly agree

SUPPORT GROUP MEMBERS WERE GOOD AT HELPING ME SOLVE PROBLEMS.

Strongly disagree Disagree Neutral Agree Strongly agree

I LEARNED PARENTING STRATEGIES TO ASSIST ME IN MY ROLE AS A RELATIVE/FICTIVE KIN PARENT.

Strongly disagree Disagree Neutral Agree Strongly agree

SHARING ABOUT MY EXPERIENCES AS A RELATIVE/FICTIVE KIN PARENT WITH OTHER RELATIVE/FICTIVE KIN PARENTS IS VALUABLE.

Strongly disagree Disagree Neutral Agree Strongly agree

LEARNING FROM OTHER RELATIVE/FICTIVE KIN PARENTS IS VALUABLE.

Strongly disagree Disagree Neutral Agree Strongly agree

I WANT TO PARTICIPATE IN ANOTHER KIN-VIP SUPPORT GROUP.

Strongly disagree Disagree Neutral Agree Strongly agree

Support Group Members:

Below There Are 5 Statements, Think About Your Experience Participating In This KIN-VIP Support Group. For Each Statement, Please Provide Feedback Giving Us Your Honest Opinion About The Statements.

MEMBERS OF THIS SUPPORT GROUP- "THINK LIKE ME"

Strongly disagree Disagree Neutral Agree Strongly agree

MEMBERS OF THIS SUPPORT GROUP- "WISH I LIKE ME"

Strongly disagree Disagree Neutral Agree Strongly agree

MEMBERS OF THIS SUPPORT GROUP- "HAVE A RELATIVE/FICTIVE KIN SITUATION SIMILAR TO MINE"

Strongly disagree Disagree Neutral Agree Strongly agree

MEMBERS OF THIS SUPPORT GROUP- "SHARE MY VALUES"

Strongly disagree Disagree Neutral Agree Strongly agree

MEMBERS OF THIS SUPPORT GROUP- "ARE EASY TO RELATE TO"

Strongly disagree Disagree Neutral Agree Strongly agree

Before And After:

Please Provide A Rating For Each Statement BEFORE Participating In This KIN-VIP Support Group And AFTER Participating In This KIN-VIP Support Group.

I AM NOT STRESSED RELATED TO MY ROLE AS A RELATIVE/FICTIVE KIN PARENT.

BEFORE Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM NOT STRESSED RELATED TO MY ROLE AS A RELATIVE/FICTIVE KIN PARENT.

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM EQUIPPED TO SOLVE THE CHALLENGES I'M FACING AS A RELATIVE/FICTIVE KIN PARENT.

BEFORE Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM EQUIPPED TO SOLVE THE CHALLENGES I'M FACING AS A RELATIVE/FICTIVE KIN PARENT.

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM NOT OVERWHELMED BY THE RESPONSIBILITY OF BEING A RELATIVE/FICTIVE KIN PARENT.

BEFORE Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM NOT OVERWHELMED BY THE RESPONSIBILITY OF BEING A RELATIVE/FICTIVE KIN PARENT.

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM HOPEFUL ABOUT MY ABILITY TO SUCCESSFULLY PARENT MY RELATIVE/FICTIVE KIN CHILDREN.

BEFORE Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM HOPEFUL ABOUT MY ABILITY TO SUCCESSFULLY PARENT MY RELATIVE/FICTIVE KIN CHILDREN.

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM AWARE OF RESOURCES THAT MAY ASSIST ME IN MEETING THE NEEDS OF MY RELATIVE/FICTIVE KIN CHILDREN.

BEFORE Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

I AM AWARE OF RESOURCES THAT MAY ASSIST ME IN MEETING THE NEEDS OF MY RELATIVE/FICTIVE KIN CHILDREN.

AFTER Participating In This Support Group

Strongly disagree Disagree Neutral Agree Strongly agree

Short Answers:

WHAT DID YOU LIKE THE MOST ABOUT THIS KIN-VIP SUPPORT GROUP?

WHAT DID YOU LIKE LEAST ABOUT THIS KIN-VIP SUPPORT GROUP?

PLEASE PROVIDE ANY ADDITIONAL FEEDBACK YOU MAY HAVE REGARDING THIS SUPPORT GROUP OR KIN-VIP SUPPORT GROUPS IN GENERAL IN THE SPACE BELOW.

Thank You For Your Time And Feedback. If You Would Like To Share Additional Information Related To Your Experience As An KIN-VIP Participant, Please Email: Sheila.Bentford@ky.gov Or Call: 800-327-4795.

Save

Mark as Completed